

# The Principles of Urban Form and Transportation

## 20-Week Evening Lecture Series, Toronto

January 2020 - June 2020

### Registration Form

Title	First Name	Surname
Position		
Organisation		
Email		
Telephone		
Address		
		Postal Code

#### Payment Details: (Please tick as appropriate)

<input type="checkbox"/> <b>Fees:</b>	<input type="checkbox"/> <b>Standard:</b> \$1200 + GST/PST	<input type="checkbox"/> <b>Rover ticket:</b> \$1200 + GST/PST	<input type="checkbox"/> <b>Student:</b> \$400 + GST/PST
	<input type="checkbox"/> <b>CILTNA Members:</b> \$1080+ GST/PST	<input type="checkbox"/> <b>Individual Seminar:</b> \$60 + GST/PST	

#### Method of Payment:

<input type="checkbox"/> <b>Visa</b>	<input type="checkbox"/> <b>Mastercard</b>	<input type="checkbox"/> <b>BACS</b>
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Card Number	<input type="text"/>	CSV Code	<input type="text"/>	Expiry Date	<input type="text"/>
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Card Holder's name and address (if different from above)

Postal Code	Purchase Order Number
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#### Signature Authorisation I have read and accept the terms and conditions

Name .....

Signature .....

Date .....

**Please return form to**  
**The Registration Office**  
**PTRC Education & Research Services Ltd**  
**22 Greencoat Place, London UK**  
**SW1P 1PR**  
**BACS**  
SWIFTBIC: BARCGB22  
IBAN: GB39 BARC2045 7750 5364 66  
Sort Code: 20-45-77  
Account Number: 50536466



#### Terms & Conditions

**1 Registration Form** Applications should be made on the official registration form. Photocopies are accepted. One form should be completed for each delegate attending the event. It is important that all sections are completed legibly. Delegates are advised to retain a copy of the registration form for reference before sending. **2 Fee** Fees include attendance at lectures, lecture notes, lunch and all refreshments unless otherwise indicated. Fees do not include overnight accommodation, breakfast and evening meals. **3 Acknowledgement** Receipt of a registration form will be acknowledged by email, delegates will be sent an invoice and an email of acknowledgement. Joining instructions, including a map, will be sent to each delegate by email approximately two weeks before the start of the event. **4 Payment** Unless otherwise stated payment in full must be made at the time of booking. All prices are exclusive of GST/PST, unless stated otherwise. **5 Cancellation** All cancellations, or alterations to a booking, must be received in writing. To avoid cancellation penalties, substitutes will be accepted at any time, if notified in writing and in advance of the event. Adjustments in fees will be made if there is any change in fee category. Cancellations received in writing up to 14 days before an event will be subject to an administration fee of \$120 or the event delegate fee whichever is the lower. Cancellation within 14 days of the event date or a 'no show', will be liable for the full fee. **6 Disclaimer** PTRC reserves the right to vary the programme and to cancel an event if it is under subscribed or for any other reason. In the event of cancellation, where reasonably possible, PTRC aims to give delegates at least two weeks' notice and the fee will be refunded in full. PTRC will not be held liable for any prebooked travel, accommodation or similar costs incurred under any circumstances whatsoever. **7 Data Protection** Details will be held on a database in accordance with the UK 1998 Data Protection Act. Information will be used for internal marketing purposes only and will not be shared with any external organisations.